



TAOS PUEBLO HUMAN RESOURCES

EXCELLENT CAREER OPPORTUNITIES

YOUTH RESTORATIVE JUSTICE OFFICER

POSITION TITLE: Youth Restorative Justice Officer

DATE POSTED: 02/11/2025

DEPARTMENT: Tribal Courts

LOCATION: Taos, NM

REPORTS TO: Court Administrator

CLASSIFICATION: Non-Exempt

JOB DESCRIPTION: Provides support, mentorship and opportunities for Taos Pueblo juveniles to change adverse behaviors and patterns by monitoring compliance to court-ordered terms and conditions, providing referrals to legal and social resources, tracking unexcused and excessive school absences and tardies, coordinating participation in community service programs, conducting education programs, and providing mentorship. Coordinates and tracks juvenile court cases and hearings and liaises with the Taos Pueblo Tribal Judge, legal personnel and other partners. Maintains criminal and statistical records and related documentation.

This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.

REQUIREMENTS: High School Diploma, or GED and three (3) years of experience required. Associate's degree in Criminal Justice, Sociology, Social Work, or related field preferred. Tiwa speaking preferred. Personal vehicle is required. Must be able to pass drug test and background check, with NO prior convictions of any felonies.

Taos Pueblo reserves the right to exercise preference in hiring for qualified Tribal members/Indians in connection with all positions.

EXCELLENT FRINGE BENEFITS PACKAGE:

- Competitive Wage paid bi-weekly, with overtime for more than 40 hours
- Healthcare (medical, dental, vision, prescription)
- Paid Time Off (PTO)
- Holiday Pay
- Basic Life Insurance
- Life and AD&D Insurance
- Short-Term Disability
- On-the-Job training and Skills development
- Employee Assistance Program
- 401k

If you feel that you have the necessary skills, experience, motivation, please complete a Taos Pueblo employment application. If you feel that you have the necessary skills, experience, and motivation, please complete a Taos Pueblo employment application. For a copy of an application and a complete job description, please contact or stop by Taos Pueblo Human Resources at 1075 Veterans Hwy, Taos, NM 87571; call (575) 758-8626 ext. 124 or you can apply online, visit www.TaosPueblo.org/employment.