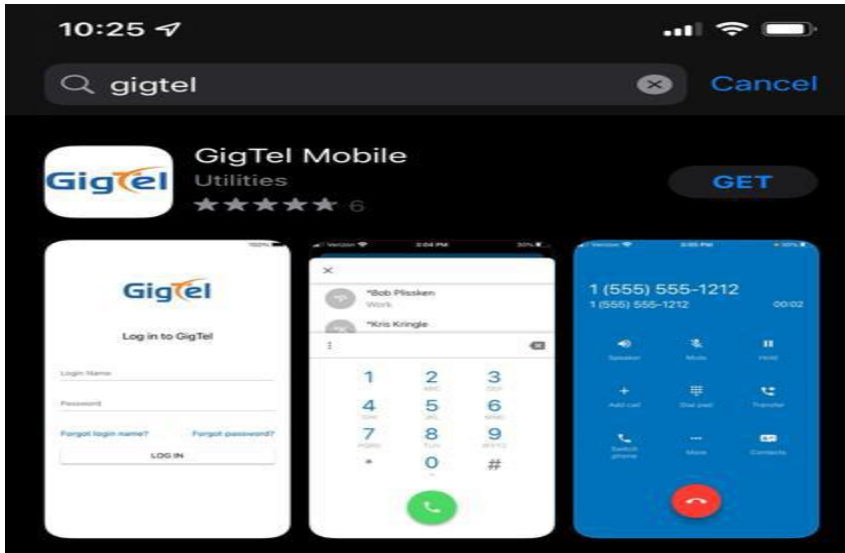


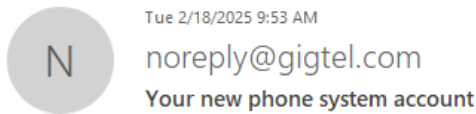
1. In the Apple App Store download the GigTel App by searching “GigTel”.



2. Once installed, launch the GigTel Mobile App from inside the app store or the new home screen icon:



3. You will receive a welcome email from noreply@gigtel.com with your login name and a link to complete setup.



To Marc Vaccarino

If there are problems with how this message is displayed, click here to view it in a web browser.

WELCOME!

Marc Vaccarino,

We're excited to get you started with your phone system and you're just a step away from completing setup of your account. Here's your account information:

Login

125@TaosPueblo

Extension

125

Complete your account setup by creating your password and voicemail PIN with the button below!

[Complete Setup](#)

New User Credentials

Please set a new password and voicemail pin to continue.

New Password

Minimum length of 8 characters, minimum of 1 capital letter(s), minimum of 1 number(s).

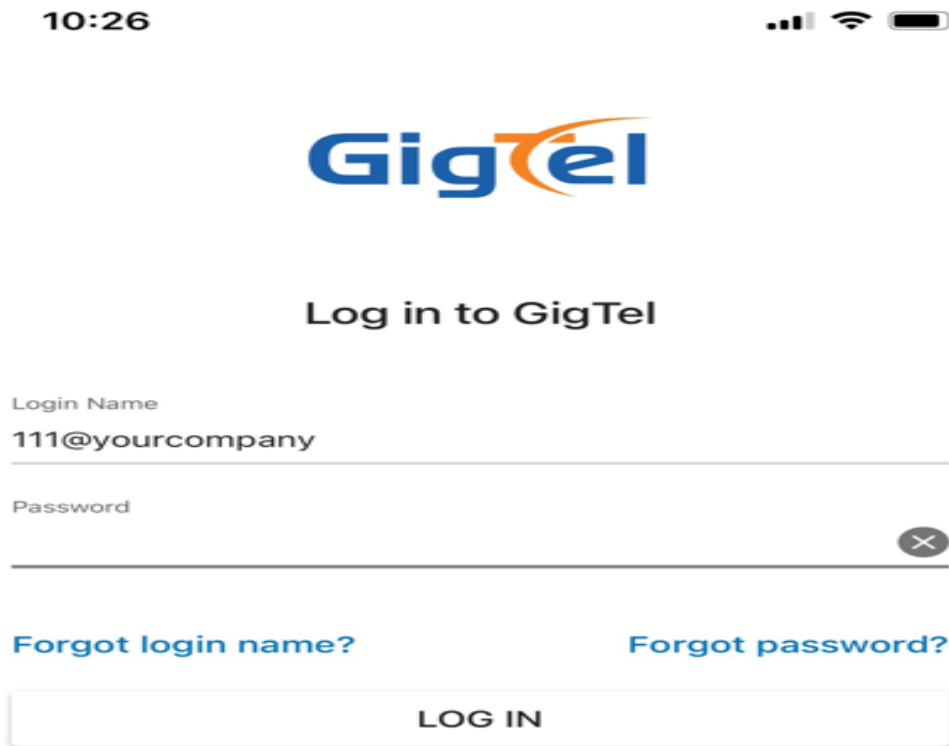
Confirm Password

Voicemail PIN

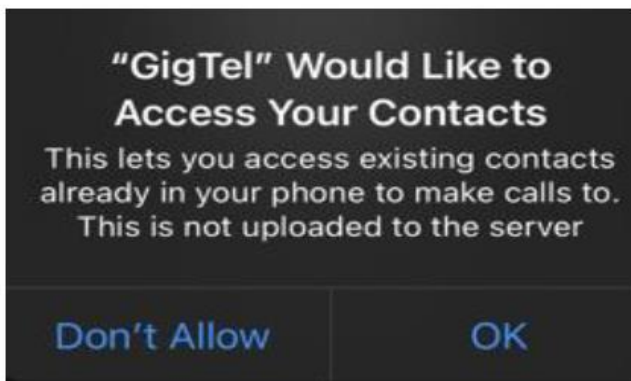
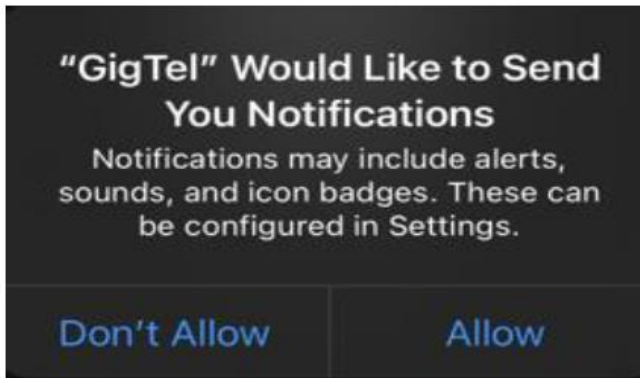
Minimum length of 4 characters.

[Save](#)

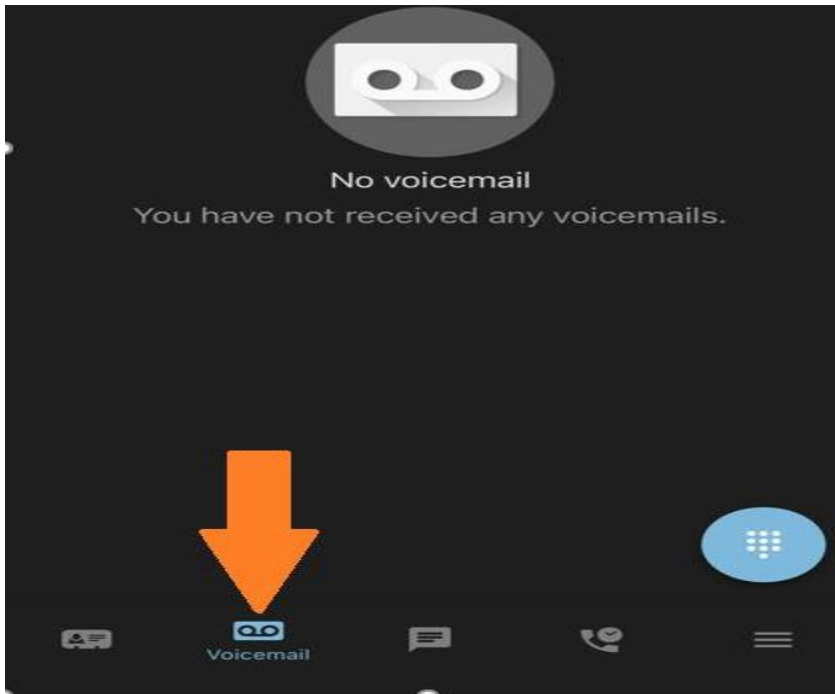
4. Login into the App



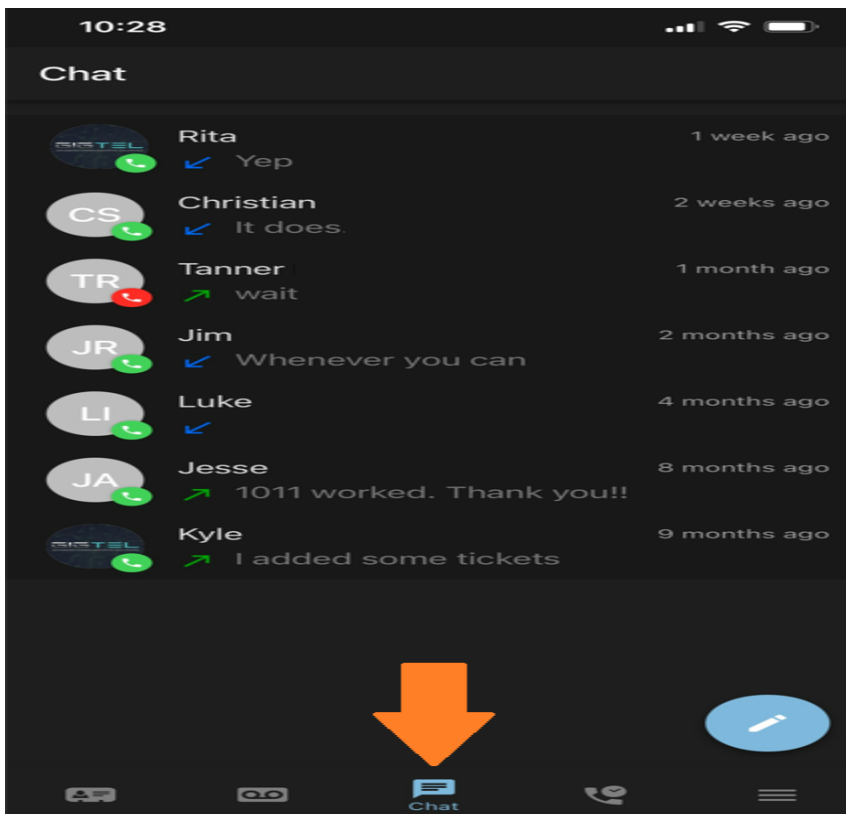
5. At initial launch of the GigTel Mobile App, you will see several prompts to allow the app access to different features of your device. Click **Allow** and **OK** to all prompts.



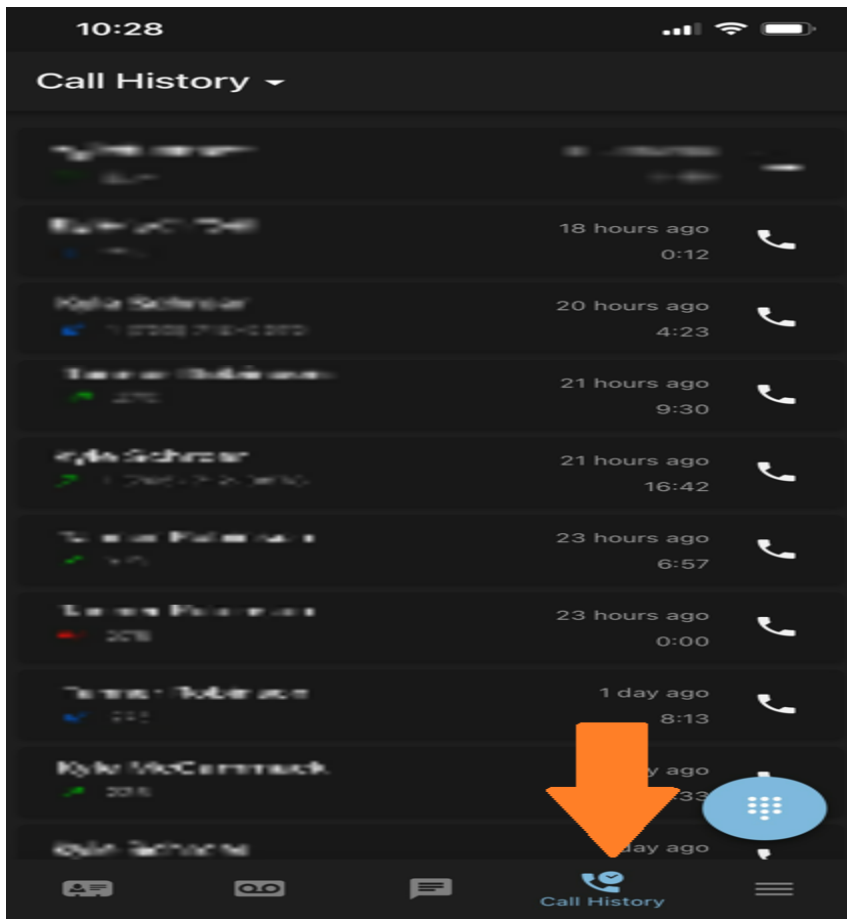
6. You can check your voicemails: select the Voicemail button at the bottom of the screen.



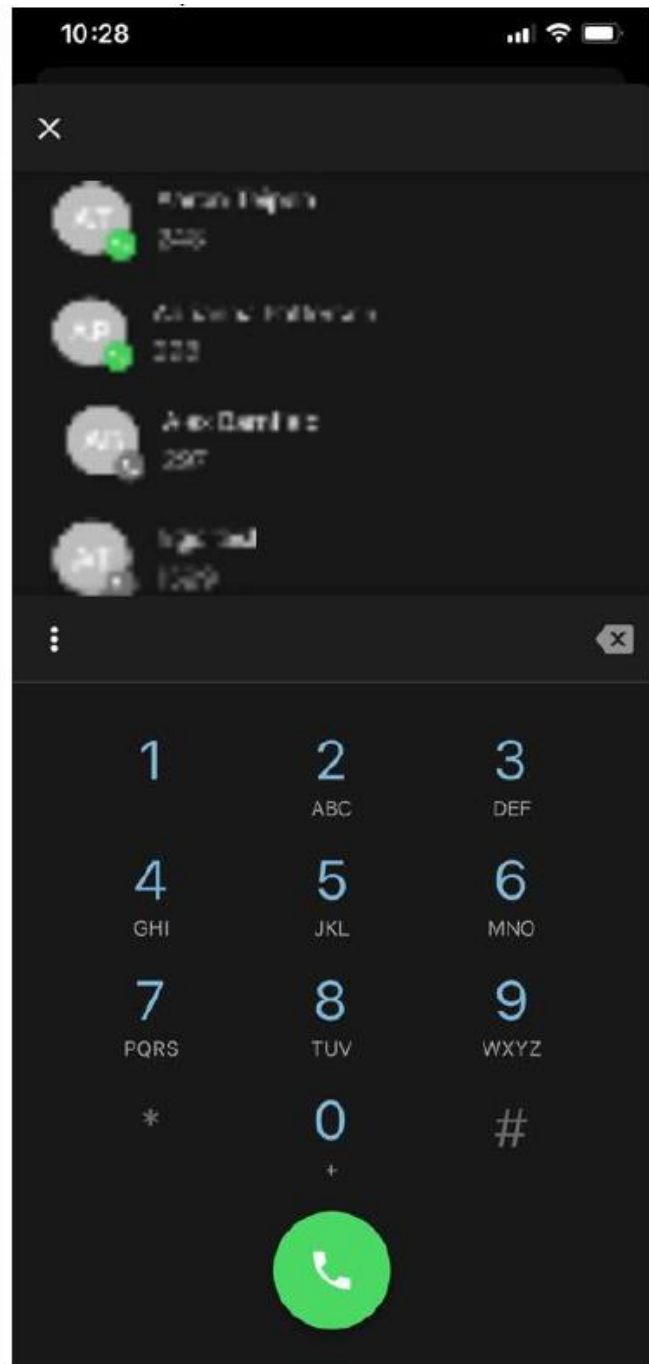
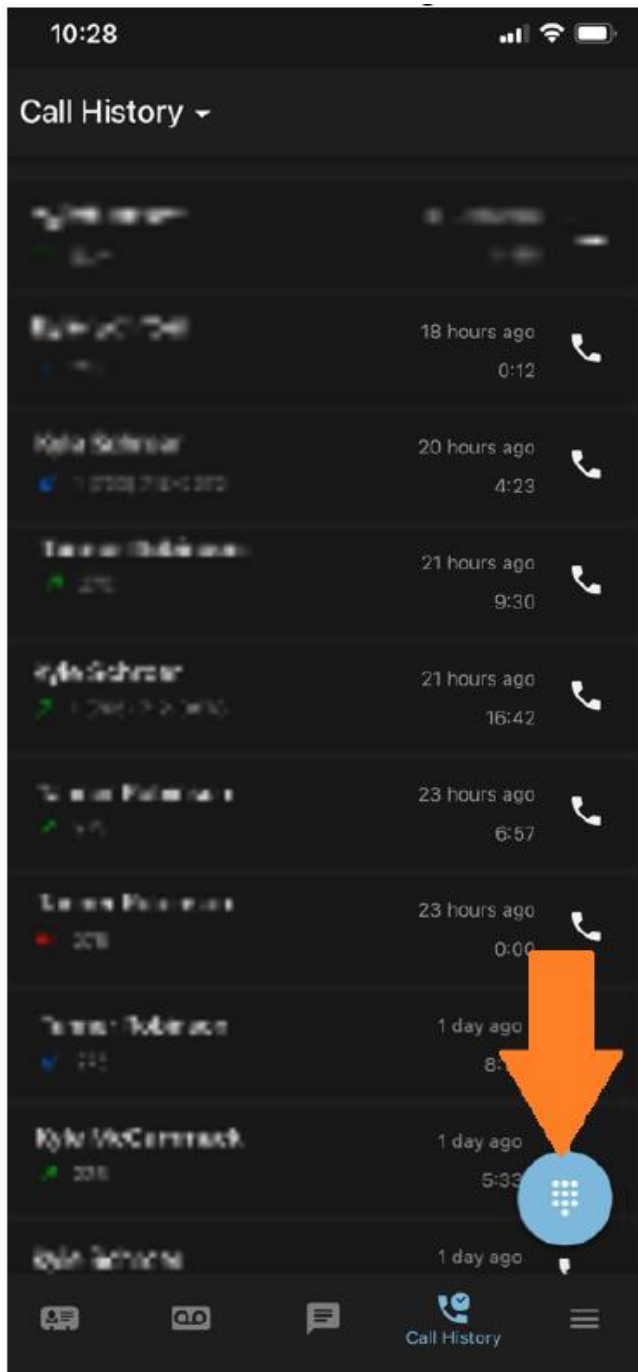
7. You can direct message other users that have the app, on your system. This is located at the bottom of the screen next to the Voicemail button.



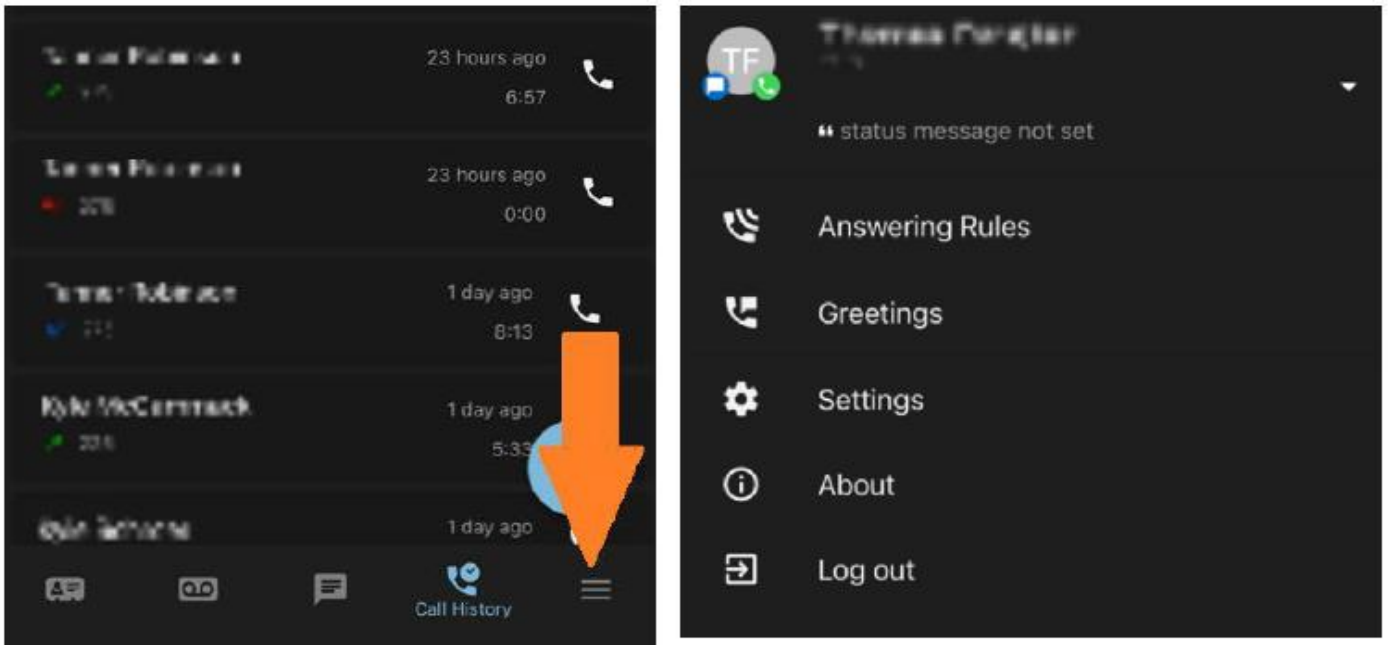
8. You can check your call history, by selecting Call History at the bottom of the screen as well.



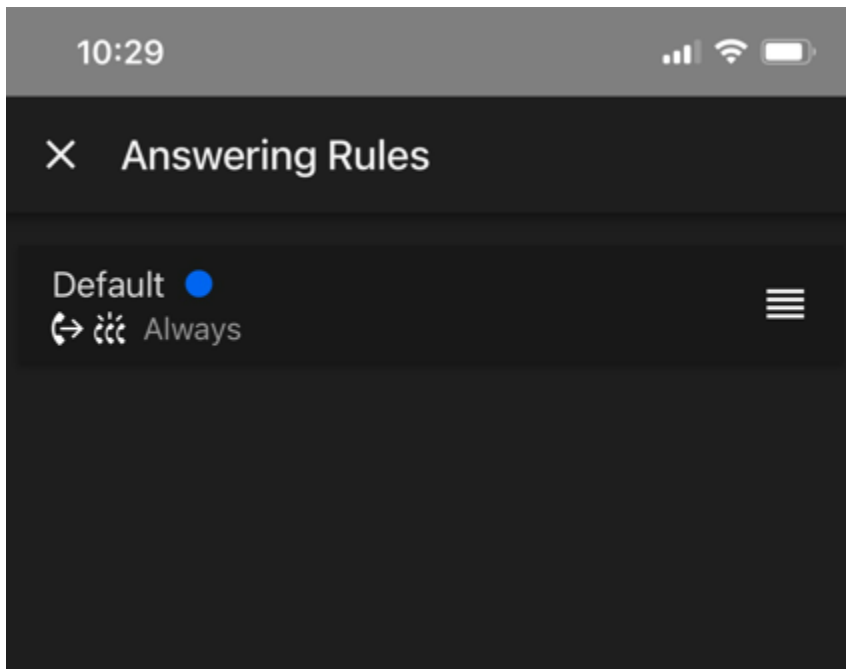
9. The blue circle in the lower right of the screen is the dial pad. This will allow you call out and have the company's main number display on the receiving ends caller ID. You can also dial extension to extension through this app.



10. The three lines next to call history are your personal account settings.



11. You can select answering rules. (You can't create answering rules through the app, this must be done through the portal first, but you can set which existing rule is active.)



12. You can select/ create new greetings.

