



## TAOS PUEBLO JOB DESCRIPTION

**JOB TITLE:** Engine Boss (Single Resource Boss)  
**PAY GRADE:** NE10  
**FLSA STATUS:** Non-Exempt  
**DEPARTMENT:** Natural Resources  
**REPORTS TO:** Fire Manager

### GENERAL PURPOSE:

Wildland firefighter is responsible for the prevention, containment and suppression of wildland fires on Taos Pueblo lands, and as National resources. The nature of their duties depends on the type of crew they are working on (Handcrew, Engine Crew) etc.

*This position description may not include all of the listed duties, nor do all of the listed examples include all tasks which may be found or assigned to this position.*

### ESSENTIAL FUNCTIONS:

- Serves as a supervisory wildland firefighter on a wildland fire engine.
- Directs the operation of a wildland fire engine, ensuring the correct positioning, proper use and operation.
- Personally, performs and directs others in starting pump, adjusting engine speed and pump valves, and laying hose.
- Control activities such as suppression, preparedness, prevention, monitoring, hazardous fuels reduction, and prescribed burning.
- Provides technical and administrative supervision to wildland engine crews.
- Plans work to be accomplished. Sets and adjusts short term priorities.
- Completes administrative paper work, fire reports, interacts with public, conducts briefings, teaches fire training courses, and works with multi-agencies.

### SUPERVISION EXERCISED:

N/A

### MINIMUM QUALIFICATIONS:

High School Diploma or GED, plus one year forest, nursery or related experience. Must be in good physical condition. Firefighters certifications. Experience with hand and power tools preferred. Valid New Mexico driver's license with ability to meet Pueblo's liability insurance requirements and maintain eligibility for insurance. Must be able to pass drug test, physical, and background check, with NO prior convictions of any felonies.

*Taos Pueblo reserves the right to exercise preference in hiring for qualified Tribal members/Indians in connection with all positions.*

### REQUIRED QUALIFICATIONS:



To meet IFPM requirements for Supervisory Fire Engine Operator you must possess all of the following current National Wildfire Coordinating Group (NWCG) incident management qualifications and training requirements to be considered eligible for this position:

- Engine Boss (ENGB), and;
- Incident Commander, Type 5 (ICT5), and;
- Additional required training of S-211, Portable Pumps and Water Use”.

To meet IFPM requirements for Engine Module Supervisor, you must possess all of the following current National Wildfire Coordinating Group (NWCG) incident management qualifications and training requirements to be considered eligible for this position:

- Engine Boss (ENGB), and;
- Incident Commander, Type 4 (ICT4).

#### **KNOWLEDGE, SKILL AND ABILITY:**

- Knowledge of the Pueblo reservation including all roads, highways, streets and locations.
- Knowledge of and sensitivity to tribal customs and beliefs.
- Knowledge of fire behavior and fire suppression principles, methods, techniques and practices.
- Skill in administering first aid and CPR.
- Ability to safely operate tools, apparatus, vehicles and equipment used in fire suppression, rescue and medical assistance operations.
- Ability to analyze and react to emergency situations quickly, calmly and effectively.
- Ability to assess situations and take appropriate course of actions under extremely stressful and hazardous circumstances.
- Ability to work independently and meet strict time lines.
- Ability to work extended hours and various work schedules.
- Ability to communicate efficiently and effectively both verbally and in writing.
- Ability to accept the dangers and stresses, regimentation, discipline and time demands of fire work.
- Ability to establish and maintain effective working relationships with associate personnel and the public.
- Ability to work in a physically demanding position.

#### **PHYSICAL DEMANDS:**

Duties involve rigorous fieldwork requiring above physical performance, endurance and superior conditioning. Work requires prolonged standing, walking over uneven ground, and recurring bending, reaching, lifting and carrying of items weighing over 50 pounds and shared lifting and carrying of heavier items, and similar strenuous activities requiring at least average agility and dexterity.



Duties include demands for strenuous activities in emergencies under adverse environmental conditions and over extended periods of time. Operation of some specialized fire equipment can place extended physical stress on incumbent during fire activities.

**WORK ENVIRONMENT**

The work is primarily performed in the forest and desert environments in steep terrain where suffices may be extremely uneven, rocky, covered with thick tangled vegetation, smoky conditions, etc. Risks include smoke inhalations, fire material. Personnel must adjust and cope with exposure to weather elements dust and smoke, poor bivouac and eating situations under an unpredictable set of circumstances. Incumbent may be required to live in backcountry camps for extended periods of time. The hazardous nature of the work requires that personal protective equipment be worn (boots, hardhat, flame resistant clothing, etc.) work may require travel by light fixed-wing or rotor-wing aircraft. Temperatures commonly exceed 100 degrees F and fall below freezing. Non-traditional schedule. Travel may be required. Evening and/or weekend work may be required.

**EMPLOYEE’S CERTIFICATION:**

I acknowledge receipt of this job description and understand the job description is subject to change by Taos Pueblo as the needs of the employer and requirements of the position change.

\_\_\_\_\_  
Employee’s Signature

\_\_\_\_\_  
Date