



Municipal Services Division / Realty Office
Taos Pueblo Administration Bldg, 1075 Veterans Highway
P.O. 1846 Taos, NM 87571
(575) 758-8626 ext. 103
(575) 758-8831 (fax)

Taos Pueblo Realty Office

The Taos Pueblo Realty Office is under the Municipal Services Division in the Central Management System structure. The staff includes Reva Suazo, Tribal Realty Office, and assistance from the Municipal Services Division Administrative Assistant, Leslie Keahbone. The Taos Pueblo Realty Office provides trust services to the Taos Pueblo Tribal Government that in the past was provided by the Bureau of Indian Affairs. The Office also provides service to Tribal members such as land records processing for Tribal land assignments, mobile home applications and service line agreements for utilities.

The functions are as follows:

- Function 1 – Management of Taos Pueblo Lands – Formerly BIA Trust Functions
- Function 2 – Create and Maintain Records of Individual Land Assignments and Permits / Agreements
- Function 3 – Process Probate Cases for IIM Accounts and Other Trust Assets
- Function 4 – Other Duties as Assigned – Tribal Consultations, GIS/GPS services, Road Projects, Land Use Plan Project, etc.

The specific objectives of the Real Property Management Program are to:

1. Negotiate, develop and prepare business lease agreements, right-of-way documents, land exchange and land use agreements, trespass claims, sand and gravel permits, service line agreements, revocable permits, land sale documents, environmental documents, individual land assignment transfers/registrations, etc. for review by Tribal Government;
2. Administer and monitor leases, rights-of-ways, easements and other permits for use of tribal lands;
3. Monitor, identify and report encroachments/trespasses or other unauthorized activity of tribal lands to Tribal Government;
4. Provide information and technical assistance relative to real property to Tribal Government, Bureau of Indian Affairs, federal agencies, state agencies, tribal programs and individual tribal members;
5. Collect data and make recommendations to the Tribal Council via WarChief's and/or Governor's Office on areas of potential lease for profit;
6. Collect data on surface and subsurface resources on tribal lands;
7. Conduct research to determine heirship and inventory of estates upon request from tribal court and individual assignees;
8. Maintain records of tribal community lands and individual land assignments;
9. Research and collect data to be used in the determination and preparation of tribal member land claims or transfers of land assignment use rights.
10. Coordinate tribal consultation requests with Tribal Government and other agencies

The 2016 priorities for the Taos Pueblo Realty Office are:

- Priority 1: Service tribal member requests to record land assignments / inner pueblo units.
- Priority 2: Protect, administer and monitor the use of Taos Pueblo Lands.
- Priority 3: Research regarding ownership & boundary disputes.
- Priority 4: Preparation of other docs in the use of land assignments and inner pueblo units.
- Priority 5: Acquisition & Disposal of Taos Pueblo Tribal lands.
- Priority 6: Continue operation of probate functions.